

# Comtec

Your translation partner

## Legal Translation and Interpreting Services



# Why Choose Comtec?

## Choosing a reliable and trusted language partner is essential and that's why top legal practices choose to work with us.

Thanks to our many years of experience in providing translation and interpreting services to the Legal sector, we know what's most important. We understand the need for absolute confidentiality when handling sensitive documentation and the need for fast turnaround times for urgent legal proceedings.

Our award-winning project management team are on hand to ensure documentation is handled securely and to advise on the best delivery solution for your project.



Making the most of our translation technology, we provide a cost-effective service and ensure our pricing is transparent.



We understand deadlines are crucial, so we offer human, machine and rush translation solutions.



Over the past 30+ years, we've built a strong reputation within the translation industry.



As an ISO 9001:2015 certified company with over 30 years' experience in providing legal translation and interpreting services, we cover over 200 languages.



Our rigorous confidentiality and data security policy assures our clients that their documentation is in safe hands.

**"We have found that your approach is both efficient and technically excellent. With our firm's growing international profile it is reassuring to be able to rely on your professional services"**

Sandra Morrison,  
Associate for Mills  
& Reeve LLP



# Legal Translation Services

## Strict Confidentiality and Security Policies

You can trust our professional linguists and expert project management team to handle all assignments in the strictest confidence. From NDAs and translator confidentiality agreements to robust cybersecurity practices, we leave nothing to chance when it comes to privacy and confidentiality.

We've also been awarded Cyber Essentials certification by the Government, acknowledging the care we take around security of document storage and customer data.

## We translate a wide range of documents:

- Contracts, agreements, deeds and leases
- Witness statements and affidavits
- Court documents such as orders, response packs, judgements, rulings, or grants of probate
- Supporting documentation for hearings including medical reports, insurance reports and accident reports
- Birth certificates, marriage certificates, death certificates and wills
- Visa and work permit applications and many more

**"It was clear that Comtec would commit to the level of service that we provide our clients. We were made to feel that we were Comtec's only client and they pulled out all the stops to get the job done, to a very high standard."**

Kayleigh Fantoni, Solicitor - Associate  
McCormicks Solicitors

## Certification of Translations

As Members of the Association of Translation Companies, our certified translations are recognised by the British Home Office. Where overseas courts and Government Departments are involved, we can provide notarised translations and legalisation by the Foreign and Commonwealth Office.





# Legal Interpreting Services

Alongside legal translations we also offer a comprehensive legal interpreting service for meetings at solicitors' offices, prison visits, court hearings and medical appointments.

Our linguists adhere to a stringent Code of Practice that guarantees the highest standards of accuracy, impartiality, confidentiality and cultural sensitivity. All our interpreters are affiliated to professional bodies including the AIIC, Institute of Translation and Interpreting and Institute of Linguists. We offer simultaneous, consecutive, business, whispered, telephone and BSL interpreting.



ASSOCIATION OF  
TRANSLATION COMPANIES  
LANGUAGE SERVICE PROVIDERS



European Union  
of Associations  
of Translation Companies

## Get in Touch

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